

Tentative Parcel Map: Standard			
EFFECTIVE 9/15/2013		FEES*	INITIAL DEPOSIT*
PDS PLANNING			\$2,245
ENVIRONMENTAL			\$3,610
PDS REVIEW TEAMS			\$2,605
STORMWATER			\$2,255
DEH	SEPTIC/WELL		\$1,498
	SEWER		\$982**
PDS TRAILS REVIEW		\$335	
VIOLATION FEE (<i>not included in total</i>)		None	
INITIAL DEPOSIT & FEE TOTAL			
\$12,548 (if on Septic/Well)			
\$12,032 (if on Sewer)			

* Use our [Discretionary Permit Cost Guide](#) to estimate the County portion of your project's cost.

** Flat Fee is good for one year.

PLEASE FOLLOW INSTRUCTIONS CAREFULLY TO AVOID DELAYS IN PROCESSING.

PART A:

All items listed must be completed, signed and saved as PDF files on a USB Flash Drive. PDS forms are available at <http://www.sdcounty.ca.gov/pds/zoning/ZoningNumeric.html> and at the links below.

- Map
- Copy of Grading Plan or Sheet (**if new TPM**)
- [126 Acknowledgement of Filing Fees and Deposits \(see Note #1\)](#)
- [240 Land Division Statement \(see PDS-249A for details\)](#)
- [299 Supplemental Public Notice Certification](#)
- [305 Ownership Disclosure](#)
- [314 Application for Urban Subdivision Environmental Review Exemption](#)
- [320 Evidence of Legal Parcel \(include any Deeds\)](#)
- [367 Application for an Environmental Initial Study \(AEIS\)](#)
- [394 Preliminary Floodplain Evaluation](#)
- [399F Fire Availability](#)
- [399S Sewer Availability](#)
- [399SC School Availability](#)
- [399W Water Availability](#)
- [514 Public Notice Certification](#)
- [LUEG:SW Stormwater Intake Form for Development Projects](#)

PART B:

In addition to **PART A** submitted on a USB Flash Drive,, all items listed under **PART B** must be completed, signed and submitted as paper hard copies.

- Maps: **Eleven (11) hard copies. (see note #4)**
- Copy of Grading Plan or Sheet: **Five (5) hard copies if new TPM.**
- Public Notice Package: (**see PDS-516 for Specific Requirements**).
- [277 Notice of Proposed Minor Subdivision: One \(1\) hard copy.](#)

346 Discretionary Permit Application: One (1) hard copy.
718 Sub-Divider Certification Regarding Remainder Parcel: One (1) hard copy.
LUEG:SW Stormwater Intake Form for Development Projects: Two (2) hard copies.

PART C:

All items below are informational only and not to be submitted.

209 Defense and Indemnification Agreement FAQs
247 Fish and Wildlife Fees
249A Tentative Parcel Map Applicant's Guide
298 Supplemental Public Notice Procedure
515 Public Notice Procedure
516 Public Notice Applicant's Guide
906 Signature Requirements
Policy G-3: Determination of Legal Parcel
Policy I-49: Distribution of Notification of Land Use Hearings
Policy I-73: Hillside Development Policy
Policy S-1: Slopes/ Density Analysis

Submittal Appointments are no longer required.
Check-in at the main PDS counter no later than 3:30 p.m.
Submittal package MUST BE complete.

NOTES:

1. If the Financially Responsible Party (FINRESP) wants to designate an additional DEPOSITOR (such as an Agent or Permit Runner) to make online deposits to the FINRESP'S Trust Account(s), then the FINRESP and the DEPOSITOR must be Accela Citizen Access Registered Users and complete all of form PDS-126. Register at: <https://publicservices.sdcounty.ca.gov/citizenaccess>.
2. Save each complete Study, Report, Plot Plan, Map, etc., as a single PDF file onto One (1) USB Flash Drive. Submit only the requested files. Provide only one (1) USB Flash Drive at intake. All files must have all security restrictions and passwords removed. PDF files must be named by either "Form Number" (example: PDS-399F), or "Title of the submitted study" (example: Fire Protection Plan).
3. Please note: USB Flash Drive will not be returned.
4. Maps are to be stapled together in sets and folded to 8½" x 11" (size of map: 1 or 2 sheets 18" x 26") with the lower right-hand corner exposed.
5. If the parcel was part of a previous subdivision DO NOT take in under "previous environmental document". It is a new project under CEQA and must do the AEIS and get a new EIR number.
6. If the parcel is on septic sanitation and/or well potable water system then Health Department (DEH) Certification is required.
7. Inform applicant that project goes to local Community Planning Group and/or Design Review Board for recommendation.
8. Refer to the County of San Diego Residential Subdivision Design Guidelines for additional guidance on residential subdivision design.
9. If project is a violation, plans must have Code Compliance Officer's stamp before accepting the application.